



# SHIPPERS LETTER OF INSTRUCTION (SLI)

ADM Global P/L

## CONTACT & ADDRESS DETAILS

<b>Shipper (Exporter):</b>		<b>Consignee (Receiver):</b>	
<b>Address:</b>		<b>Address:</b>	
<b>City:</b>	<b>Postcode:</b>	<b>City:</b>	<b>Postcode:</b>
<b>Country:</b>		<b>Country:</b>	
<b>Contact Name:</b>		<b>Contact Name:</b>	
<b>Phone No:</b>		<b>Phone No:</b>	
<b>ABN:</b>		<b>Notify Party:</b>	

## GOODS DETAILS

	Marks & Numbers	Description of Goods	Country (e.g. Australia, China) or State (e.g. VIC, NSW, WA) of Manufacture	No. of Pkgs	Net Qty	FOB Value for Customs Purposes	Weight (kgs)
1							
2							
3							
4							

SHIPMENT TOTALS    Dimensions (length/width/height)     Total No of Pkgs     Total Weight

## SHIPMENT DETAILS

DESTINATION (City/Country):

TYPE OF SHIPMENT (Please tick the appropriate box):    Sea (FCL)    Sea (LCL)    Air

TERMS OF SHIPMENT (Please tick the appropriate box):    Ex Works    FOB Port    C&F    CIF    DDP    DDU

### SHIPPING INFORMATION

Yes    No

Is the shipment time sensitive?		
Is this shipment on Letter of Credit?		
Does this shipment require Duty Drawback?		
Does this shipment contain Hazardous/Dangerous goods?		
→ If YES, please attach DG/EPG paperwork		
Do you require us to arrange pick up from you?		
→ If YES, Please state expected availability date		__/__/__
Do you require Original Bills?		
Has Timber Packaging been used?		
→ If YES, does packaging comply with ISPM15 regulations?		
→ If YES, does packaging clearly show treatment markings?		
Do you require us to arrange fumigation on your behalf?		

### CHARGES

Prepaid    Collect

<b>FREIGHT CHARGES</b>		
→ Freight		
<b>ORIGIN CHARGES</b>		
→ Handling		
→ Cartage		
→ Other		
<b>DESTINATION CHARGES</b>		
→ Customs Clearance		
→ Delivery		

### SPECIAL or ADDITIONAL HANDLING INFORMATION:

The shipper certifies that the particulars on the face hereof are correct and agrees to the IATA conditions, rules and regulations. The shipper accepts that carrier's liability is limited, and that insofar as any part of the consignment contains restricted articles, such part is properly described by name and is in proper condition for carriage by air according to the IATA Restricted Articles Regulations. When ADM Global Pty Ltd is instructed to collect freight, duties, charges or other expenses from any person other than the shipper, the shipper shall be responsible for the same on receipt of evidence demand and non-payment by such other person when due. Refer to clause 17b of our Standard Trading terms and Conditions.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_